

Thursday, March 08, 2018

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on March 08, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 9:30 am.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Directors:	J. Abram	Discovery Islands - Mainland Inlets (Area 'C')
	N. Anderson	Cortes (Area 'B')
	M. Babchuk	City of Campbell River
	C. Cornfield	City of Campbell River
	E. Grieve	Puntledge/Black Creek (Area 'C')
	E. Eriksson	City of Courtenay
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area 'D')
	J. MacDonald	Village of Sayward
	L. Samson	City of Campbell River
	M. Theos	City of Courtenay
	B. Unger	Village of Gold River
	B. Wells	City of Courtenay
	G. Whalley	Kyuquot – Nootka/Sayward (Area 'A')
Alt. Directors:	D. Frisch	City of Courtenay
	B. Overton	Village of Tahsis
	M. Wright	City of Campbell River
	M. Grant	Town of Comox
	R. Kishi	Village of Cumberland
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

Absent:

Directors:	J. Colborne	Village of Zeballos
	R. Nichol	Lazo North (Area 'B')

ADOPTION OF MINUTES:

B. Wells/B. Unger: THAT the minutes of the Comox Strathcona Waste Management Board meeting held February 15, 2018 be adopted.

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE MINUTES

B. Wells/B. Leigh: THAT the minutes of the Comox Strathcona Waste Management Advisory Committee meeting dated February 22, 2018 be received.

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Carried

2018 - 2022 RECOMMENDED FINANCIAL PLAN – SOLID WASTE SERVICE – FUNCTION 391-393

B. Wells/M. Babchuk: THAT the report dated March 2, 2018 regarding the recommended 2018 - 2022 financial plan for the Comox Strathcona Solid Waste service (CSWM), Function 391-393 be received.

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Carried

Marc Rutten, General Manager of Engineering Services, presented information regarding the recommended 2018 - 2022 financial plan for the Comox Strathcona Solid Waste service (CSWM), Function 391-393.

B. Leigh/M. Babchuk: THAT the recommended 2018 - 2022 Financial Plan for the Comox Strathcona Waste Management service, Function 391 (Comox Strathcona Waste Management) be approved.

209

Carried

NAY: J. Abram, M.

Theos

MASTERPLAN FOR COMOX VALLEY WASTE MANAGEMENT CENTRE

B. Wells/M. Babchuk: THAT the report dated March 2, 2018 regarding the proposed master plan for the Comox Valley Waste Management Centre (CVWMC) for infrastructure and landfill planning beyond the currently approved landfill Cells 1-3 be received.

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Carried

Cole Makinson, Engineering Analyst, presented information regarding the proposed master plan for the Comox Valley Waste Management Centre (CVWMC) for infrastructure and landfill planning beyond the currently approved landfill Cells one to three.

2017 WASTE COMPOSITION REPORT

B. Unger/M. Babchuk: THAT the report dated February 28, 2018 providing the 2017 waste composition report for waste currently disposed at the Comox Valley Waste Management Centre (CVWMC) and the Campbell River Waste Management Centre (CRWMC) be received.

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Carried

Gabriel Bau Baiges, Manager of CSWM Projects, presented information regarding the 2017 waste composition report for waste currently disposed at the Comox Valley Waste Management Centre (CVWMC) and the Campbell River Waste Management Centre (CRWMC).

R. Kishi/B. Unger: THAT the report dated February 28, 2018 regarding the 2017 waste composition report for waste currently disposed at the Comox Valley Waste Management Centre (CVWMC) and the Campbell River Waste Management Centre (CRWMC) be forwarded to the member municipalities, AVICC Special Committee on Solid Waste Management and the Waste-to-Energy Select Committee.

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Carried

The board recessed at 11:10 am and reconvened at 11:20 am.

AVICC WASTE LEAKAGE DATA UPDATE

M. Babchuk/C. Cornfield: THAT the report dated March 2, 2018 regarding an initiative to track the rates charged for materials tipped and the potential for waste leakage between the participating regional districts of the Association of Vancouver Island and Coastal Communities (AVICC) Special Committee on Solid Waste Management, be received.

209

Carried

Tristan Evans, Engineering Analyst, provided an overview of the report regarding an initiative to track the rates charged for materials tipped and the potential for waste leakage between the participating regional districts of the Association of Vancouver Island and Coastal Communities (AVICC) Special Committee on Solid Waste Management.

CONTROLLED DISCHARGE OF DILUTED LEACHATE - CVWMC

B. Wells/M. Babchuk: THAT the report dated March 2, 2018 regarding a controlled discharge of diluted leachate at the Comox Valley Waste Management Centre and the subsequent warning letter received from the Ministry of Environment and Climate Change Strategy in order to maintain complete transparency with respect to operations and compliance, be received.

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Carried

Gabriel Bau Baiges, Manager of CSWM Projects, provided an overview of the report regarding a controlled discharge of diluted leachate at the Comox Valley Waste Management Centre and the subsequent warning letter received from the Ministry of Environment and Climate Change Strategy in order to maintain complete transparency with respect to operations and compliance.

UPDATES TO THE DELEGATION OF PURCHASING AUTHORITY BYLAW AND PROCUREMENT POLICY

B. Wells/C. Cornfield: THAT the report dated February 27, 2018 regarding updates to the CVRD's delegation of purchasing authority bylaw and procurement policy be received.

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Carried

Russell Dyson, Chief Administrative Officer, provided an overview of the report regarding updates to the CVRD's delegation of purchasing authority bylaw and procurement policy.

Scott Hainsworth, Manager of Operating and Capital Procurement, was in attendance.

CREOSOTE WOOD INFORMATION REQUEST

B. Unger/M. Babchuk: THAT the report dated March 2, 2018 regarding the disposal of creosote wood at the Comox Valley Waste Management Centre (CVWMC) and Campbell River Waste Management Centre (CRWMC) be received.

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Carried

Andrew McGifford, Senior Manager CSWM Services, provided an overview of the report regarding the disposal of creosote wood at the Comox Valley Waste Management Centre (CVWMC) and Campbell River Waste Management Centre (CRWMC).

APPOINTMENT TO THE ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES (AVICC) SOLID WASTE MANAGEMENT COMMITTEE

M. Babchuk/B. Wells: THAT the report dated February 27, 2018 regarding correspondence from the Strathcona Regional District (SRD) advising of the nomination of Director Unger as its representative to the AVICC Special Committee on Solid Waste Management be received.

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Carried

B. Wells/R. Kishi: THAT Director Unger, representing the Strathcona Regional District, be appointed to the Association of Vancouver Island and Coastal Communities Special Committee on Solid Waste Management;

AND FURTHER THAT remuneration and expenses be paid for meeting attendance.

208

Carried

MANAGEMENT REPORT

B. Wells/M. Babchuk: THAT the Comox Strathcona Waste Management Board management report dated March 2018 be received.

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Carried

PUBLIC QUESTIONS:

The public was afforded an opportunity to ask questions regarding the 2018-2022 proposed financial plan. There were no speakers.

TERMINATION:

E. Grieve/M. Babchuk: THAT the meeting terminate.

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Carried

Time 12:32 pm.

Confirmed this _____ day of _____ 20____:

Bruce Jolliffe
Chair

Certified Correct:

Jake Martens
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Recording Secretary